



STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

Received by
State Procurement Office
03/30/2016

TO: Chief Procurement Officer

FROM: Department of Business, Economic Development & Tourism
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction: The Maui Economic Development Board (MEDB) and the Department of Business, Economic Development & Tourism's (DBEDT) Office of Aerospace Development (OAD) are collaborating on a statewide exhibit at the Space Foundation's 32nd Space Symposium to be conducted at the Broadmoor Hotel in Colorado Springs, Colorado. We are combining forces to promote "Aerospace in Hawaii" and expect to receive international recognition at the Space Symposium, which will provide marketing, business development and networking opportunities, as well as reports on important space-related issues from the more than 11,000 people participating from around the world, which will include prospective national and international aerospace customers for Hawaii, as well as high-level international speakers and exhibitors from the private sector and military establishments. The Space Symposium will offer presentations and panels covering all aspects of aerospace, plus special events and presentation of prestigious Space Foundation awards that will provide outstanding networking possibilities for our State.		
2. Vendor/Contractor/Service Provider:	Maui Economic Development Board	3. Amount of Request: \$ 10,000.00
4. Term of Contract From: 4/11/2016 To: 4/14/2016	5. Prior SPO-007, Procurement Exemption (PE): NA	
6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means: Formed in 1982 as a 501(c)(3) nonprofit organization, MEDB was structured as a convener of both public and private sectors to promote economic diversification in Hawaii. From MEDB's inception, the Board has viewed and promoted the cultivation of the aerospace and astronomy sectors as one of several key strategies for diversifying our State's economy. MEDB has also been a regular participant representing Hawaii in this annual space symposium, and is uniquely versed on the opportunities/strategies this event will provide to market our State's aerospace sector.		
7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: For more than a decade, MEDB and the Space Foundation have enjoyed a reciprocal organizational arrangement based on the recognized strengths each entity brings to the areas supporting the aerospace industry and STEM education. During this time, MEDB has established an ongoing presence at the Space Foundation's annual Space Symposium in Colorado Springs, Colorado, both as an exhibitor and as an invited presenter. Now in its 32nd year, the Space Symposium-recognized as the premier global, commercial, civil, military and emergent space conference-continues to be the most effective conference and exhibition venue for showcasing Hawaii's world-class activities in aerospace and astronomy to a national and international audience of more than 11,000 aerospace industry stakeholders and decision-makers. MEDB's unique historical interface with the symposium uniquely qualifies this organization to represent Hawaii at this seminal event.		

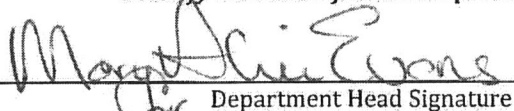
8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Jeffrey Pang	OAD	586-2399	jeffrey.pang@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.

I certify that the information provided above is, to the best of my knowledge, true and correct.


Department Head Signature

3-24-16
Date

For Chief Procurement Officer Use Only

Date Notice Posted: 3/31/2016

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is granted for the period 4/11/2016 to 4/14/2016 based on the department's representation that the Maui Economic Development Board affords the best opportunity to represent the State of Hawaii at the Space Foundation 32nd Space Symposium. No other organization has the experience or expertise to represent Hawaii.

This approval is for the solicitation process only, HRS section 103D-310(cA) and HAR section 3-122-112 shall apply (i.e., vendor is required to provide proof of compliance and may use the Hawaii Compliance Express) and the award is required to be posted on the Awards Reporting System. Copies of the HCE certificates and awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or bonnie.a.kahakui@hawaii.gov.

☒ Approved

☐ Disapproved

☐ No Action Required


Chief Procurement Officer Signature

4/8/16
Date